



Improving library services from the Gulf to the St. John's River.

Minutes of the Governing Board Special Meeting held Monday, September 19, 2016:

Location: The meeting was held at the Alachua County Library District Headquarters Library, Gainesville, FL.

Call to Order, Quorum: The meeting was called to order by Dr. Dickison. She established that a quorum was present. Members attending were, Ms. Rosemary Anderson and Ms. Lynn Andrews, Putnam County, Dr. Sheila Dickison and Ms. Ellen Vause, Alachua County, Mr. David Kendall, Levy County.

Absent: Mr. Russell Wells, Levy County was absent.

Visitors: Mr. James Posteraro of Levy County.

The Agenda was approved as presented by the Administrator.

Upon proper motion and second, the minutes of the August 15, 2016 meeting were approved.

Treasurer's Report: There was no Treasurer's report.

Administrator's Report: There was no Administrator's report.

There being no unfinished business, the Board then moved to new business:

- a. Upon motion of Ms. Anderson and second of Mr. Kendall, the board voted to ratify the selection of Brockdorf, Melchar & Bowie, PA, as PAL's bookkeeping and payroll service and formally approved its bid, waiving any variances from the RFP's bid requirements that may have occurred. The motion passed by unanimous vote.
- b. Upon motion of Ms. Vause and second of Ms. Anderson, the board voted to authorize the Administrator and Chairperson, or either, to sign the contract for professional services with Brockdorf, Melchar & Bowie, PA, in the form of **Exhibit A** hereto ("Services Agreement"), which includes Attachments A and B, contingent upon approval of the contract by that firm and by the Governing Board's legal counsel. The motion passed by unanimous vote.
- c. Upon motion of Ms. Vause and second of Mr. Kendall, the board voted to amend the agenda as approved in order to add the following items:
 - i. **Amending the 2016-17 Budget to increase it in the amount of \$10,000 to cover Brockdorf, et al. bookkeeping expenses and fees, said amount to be taken out of the Reserve.**

ii. **Considering a bonus or pay increase for the Administrator.**

- d. Upon motion of Ms. Vause and second of Mr. Kendall, the board voted unanimously to **1)** amend the fiscal-year 2016-17 Budget, increasing it in the amount of \$10,000 to cover Brockdorf, et al. bookkeeping expenses and fees, said amount to be taken out of the Reserve; and **2)** correspondingly amend the combined proforma budget for PAL and its three member systems; and to approve both, as so amended.
- e. Upon motion of Mr. Kendall and second of Ms. Andrews, the board voted to award the Administrator a one-time pay increase of \$1,000 for the fiscal year beginning October 1, 2016, The motion passed 3 to 1, with Ms. Vause dissenting.

There being no other new business, the Governing Board concluded the rest of its business as follows:

- Heard comments from Governing Board members.
- Heard comments from the Library Directors.
- Asked for comments from Mr. Posteraro, who asked for any help possible from PAL for the Cedar Key library, which sustained damage in Hurricane Hermine.
- Announced that the next regular meeting of the Governing Board will be held on Monday, November 14, 2016 at 10:00 am in the Dugan Cobb Building, Bronson, FL.

With its business completed the Governing Board adjourned.

Respectfully Submitted,

Stephen J. Crowley

Stephen J. Crowley, Secretary

Exhibit A—Attorney Engagement Agreement, with Exhibits

I HEREBY CERTIFY that these are the true and complete minutes of the meeting of the PAL Governing Board held September 19, 2016.

x 

Sheila Dickison, Chairperson
PAL Governing Board

Date: November 14, 2016