

PAL Library Cooperative

Minutes of the Governing Board Meeting held Monday June 19, 2017

The meeting was held at the Alachua County Library District Headquarters Gainesville, FL.

The meeting was called to order at 11:00 AM by chair, Ms. Rosemary Anderson. She established that a quorum was present. Members attending were Ms. Rosemary Anderson, Putnam County; Dr. Bessie Jackson, Ms. Kim Worley, Alachua County; Mr. David Kendall, Mr. Jim Posteraro, Levy County.

Ms. Lynn Andrews, Putnam County was absent

Also attending were: Ms. Shaney Livingston, PAL Interim Administrator; Ms. Stella Brown, Interim Putnam County Library System Director, Ms. Jeanine Turner, Levy County Library System Director.

Upon motion made by Ms. Worley, second by Mr. Kendall the Agenda was approved as presented.

Upon motion made by Mr. Kendall, second by Ms. Worley, the minutes of the May 15, 2017 regular meeting were approved as presented.

The treasure's report was presented by Mr. Kendall and Ms. Livingston. Ms. Livingston explained the current budget and that they are refining the breakdown. She informed the members that the 3 Directors met and are working towards putting all expenditures in the appropriate line item. Ms. Livingston explained the Databases to the members. Mr. Kendall expressed his concerns with the reserve and requested that we estimate as close as possible the cash on hand and carryover. Ms. Livingston stated that it would be more accurate at the end of the fiscal year. Ms. Livingston expressed her displeasure with the Accounting firm stating that she is having great difficulty contacting them. Ms. Livingston stated that she planned on emailing the accounting firm to express her displeasure. By consensus the board accepted the treasurer's report.

Ms. Livingston gave the Administrators Report as follows:

- Ms. Livingston will contact the CPA firm to attend the July board meeting.
- Ms. Livingston prepared the Agenda and financial reports
- Met with Director's from Putnam and Levy for their monthly meeting.

Upon conclusion of Administrators report the Board moved on to Unfinished Business as follows:

An open discussion was had regarding the applicant interviews.

The board discussed the pros and cons of both applicants following the interviews

Upon motion made by Mr. Posteraro, second by Ms. Worley, the decision was made to offer the position to Ms. Marlene Glennon.

It was further decided that Ms. Glennon's start date would be August 1st upon successful completion of background check and drug screen. Ms. Anderson will contact Ms. Glennon and Ms. Livingston will send letters to all that applied regarding the board's decision. Ms. Livingston would also amend the budget regarding salary and benefits.

There being no New Business the Governing Board concluded the rest of its business as follows:

Heard comments from Governing Board members

Heard comments from the Library Directors

Asked for comments from citizens of which there were none

Announced that the next regular meeting of the Governing Board will be held on Monday, July 17, 2017 at the Alachua County Library District, Foundation Room, 401 E University Avenue, Gainesville, FL.

With its business being completed upon motion by Mr. Kendall, second by Ms. Andrews, the Governing Board adjourned at 12:50 PM.

Respectfully Submitted,

Jeanine Turner, Secretary