

# **PAL Library Cooperative**

Minutes of the Governing Board Meeting held on Monday, February 10, 2020.

The meeting was held at the Alachua County Library District HQ in Alachua County; Gainesville, Florida.

The meeting was called to order at 10:00 AM by Mr. Jim Posteraro, Chairperson. He established that a quorum was present. Members attending were Ms. Linda Jackson and Ms. Kim Worley, Alachua County; Mr. David Kendall and Mr. Jim Posteraro, Levy County; and Ms. Rosemary Anderson and Ms. Lynn Andrews, Putnam County.

Also attending were: Ms. Marlene Glennon, PAL Administrator; and Ms. Shaney Livingston, Alachua County Library System Director. Not attending were Ms. Stella Brown, Putnam County Library System Director; and Ms. Jeanine Turner, Levy County Library System Director.

Members of the public attending were: Ms. Jenny Rodgers, Levy County Public Library System; and Ms. Joyce West, the new Public Services Director at Alachua County Library District.

Mr. Kendall made a motion to approve the agenda, and was seconded by Ms. Jackson. All were in agreement.

Ms. Worley made a motion to approve the minutes from the November 4, 2019 meeting as presented, and was seconded by Mr. Kendall. All were in agreement.

Mr. Kendall presented the treasurer's reports for State Aid and LSTA for November 2019 through January 2020. He is comfortable with the bank balances and QuickBooks reconciliation reports that Ms. Glennon has done. Upon motion by Ms. Anderson, seconded by Ms. Jackson, all approved the reports.

The board reviewed Ms. Glennon's Administrator's Report. No action needed.

## **New Business:**

---The board reviewed Ms. Glennon's suggestions for board member role descriptions. After some debate and some minor revision suggestions, Ms. Anderson made a motion to approve them with the revisions, and was seconded by Mr. Kendall. All were in agreement.

---Per the request of the Board Chair, Ms. Glennon asked the board if they wanted to change all future PAL meetings so that they will be at the same central location, Alachua County Library District HQ, so as to cut down on confusion. After some discussion, the board members decided to disregard this idea out of fairness to the three counties and because they like to visit other the locations and keep informed of the latest news and developments in each county.

---Ms. Glennon asked for suggestions to PAL's Five-Year Long-Range Plan, which is due to be updated and submitted at the end of Fiscal Year 2020. Ms. Livingston provided copies of ACLD's Long-Range Plan and suggested that the three county library directors meet with Ms. Glennon separately before the next PAL meeting to offer their suggestions, which the Board can then review.

There being no other new business, the Governing Board concluded the rest of its business as follows:

- Heard comments from Governing Board members

- Heard comments from the Library Directors and their county library employees.

- Asked for comments from citizens of which there were none

- Announced that the next meeting of the Governing Board will be held on Monday, May 18, 2020, 10:00 am, at Putnam County Library System. Ms. Glennon will ask Ms. Brown if we can hold it at a different

location than at Putnam HQ. She will communicate with board members once she knows the new location.

With its business being completed, upon motion by Ms. Kendall, seconded by Mr. Worley, the Governing Board adjourned at 11:20 AM.

Respectfully Submitted,

Marlene Glennon