

PAL Library Cooperative

Minutes of the Governing Board Meeting held on Monday, August 23, 2021.

The meeting was held at the Alachua County Library System HQ; Gainesville, Florida.

The meeting was called to order at 10:03 AM by Ms. Kim Worley, Vice-chairperson. She established that a quorum was present. Members attending were Ms. Linda Jackson and Ms. Kim Worley, Alachua County; Mr. David Kendall, Levy County; and Ms. Rosemary Anderson and Ms. Nancy Taylor, Putnam County. Board member Mr. Jim Posteraro resigned on July 1, 2021, and Levy County is in the process of filling this vacancy.

Also attending were: Ms. Marlene Glennon, PAL Administrator; Ms. Joyce West (in place of Ms. Shaney Livingston, Alachua County Library System Director); Ms. Mischa Johns (in place of Ms. Stella Brown, Putnam County Library System Director); and Ms. Niurka Klemencic, Levy County Library System Director.

Members of the public attending were: Mr. Adam Brooks, Alachua County Library District; and Ms. Layce Hallman, Levy County Public Library System.

Mr. Kendall made a motion to approve the agenda, and was seconded by Ms. Anderson. All were in agreement.

Ms. Taylor pointed out an error on the minutes from the May 17, 2021 meeting minutes. Ms. Glennon acknowledged it and will correct it. Mr. Kendall made a motion to approve the minutes with corrections, and was seconded by Ms. Anderson. All were in agreement.

Mr. Kendall presented the treasurer's reports for PAL's State Aid, LSTA FY 2021 Grant, and the C.A.R.E.S. FY 2021 Grant for May 2021 through July 2021. He asked if the three county directors are aware of and have a plan to spend their remaining funds before the end of the fiscal year. Ms. Glennon confirmed this. He is comfortable with the bank balances and QuickBooks reconciliation reports that Ms. Glennon has done. Upon motion by Ms. Jackson, seconded by Ms. Taylor, all approved these reports.

The board reviewed Ms. Glennon's Administrator's Report. No action needed.

New Business:

---Election for PAL Board officers to serve during the next two fiscal years (2022-2023). Ms. Worley will serve as chair, Ms. Taylor will serve as vice-chair, and Mr. Kendall will remain as treasurer. Ms. Anderson made a motion to approve these nominations, and was seconded by Ms. Taylor. All were in agreement.

---Documents for PAL's annual State Aid to Libraries operating grant application for FY 2022. Ms. Taylor made a motion to approve the Annual Plan of Service, the Certification of Hours, and the Grant Agreement, and was seconded by Mr. Kendall. All were in agreement.

---Ms. Glennon presented PAL's Fiscal Year 2022 State Aid Budget. Ms. Anderson made a motion to approve the agenda, and Mr. Kendall seconded it. All were in agreement.

There being no other new business, the Governing Board concluded the rest of its business as follows:

Heard comments from Governing Board members

Heard comments from the Library Directors and their county library employees.

Asked for comments from citizens of which there were none

Announced that the next meeting of the Governing Board will be held on Monday, November 15, 2021, at 10:00 am, at Bronson Public Library in Levy County.

With its business being completed, upon motion by Mr. Kendall, seconded by Ms. Jackson, the Governing Board adjourned at 10:25 AM.

Respectfully Submitted,

Marlene Glennon