

PAL Library Cooperative

Minutes of the Governing Board Meeting held on Monday, May 16, 2022.

The meeting was held at the Putnam County Library System HQ; Palatka, Florida.

The meeting was called to order at 10:04 AM by Ms. Kim Worley, Chairperson. She established that a quorum was present. Members attending were Ms. Linda Jackson and Ms. Kim Worley, Alachua County; Mr. David Kendall, Levy County; and Ms. Rosemary Anderson and Ms. Nancy Taylor, Putnam County. Member absent was: Ms. Niurka Klemencic, Levy County.

Also attending were: Ms. Marlene Glennon, PAL Administrator; Ms. Joyce West (in place of Ms. Shaney Livingston, Alachua County Library System Director); Ms. Stella Brown, Putnam County Library System Director; and Ms. Darlene Slattery, Levy County Library System Director.

There were no members of the public in attendance.

Ms. Taylor made a motion to approve the agenda, and was seconded by Mr. Kendall. All were in agreement.

For the sake of continuity, Ms. Worley suggested that Ms. Glennon add on the previous meeting's minutes (from November 15, 2021) to indicate that the February 21, 2022 was canceled due to lack of agenda items. Ms. Glennon will update it. Ms. Jackson made a motion to approve the minutes with the update, and was seconded by Mr. Kendall. All were in agreement.

Mr. Richard Powell of Powell and Jones CPAs presented PAL's audit report of FY 2021. It was reviewed by his staff and the PAL administrator and financial consultant. They all concluded that it was a clean audit with no findings. Mr. Powell went through each of the required disclosure documents in the report and praised Ms. Glennon for giving him and his staff complete access to all of PAL's financial records and answered all of his questions in a timely manner. Mr. Kendall made a motion to approve the audit report, and was seconded by Ms. Taylor. All were in agreement.

Mr. Kendall presented the treasurer's report for PAL's State Aid expenditures from November 2021 through April 2022. He said we are in an excellent financial situation. He asked the three county library directors if they are comfortable with their financial situations, and they all agreed. They are spending their allocated funds in a timely manner and are on track to finish well in advance of the end of the fiscal year. Upon motion by Ms. Taylor, seconded by Ms. Jackson, all approved the report.

The board reviewed Ms. Glennon's Administrator's Report. No action needed. Mr. Kendall thanked Ms. Glennon for her continued diligence.

New Business:

None

There being no other new business, the Governing Board concluded the rest of its business as follows:

- Heard comments from Governing Board members

- Heard comments from the Library Directors and their county library employees.

- Asked for comments from citizens of which there were none

- Announced that the next meeting of the Governing Board will be held on Monday, August 22, 2022, 10:00 am, at Alachua County Library System.

With its business being completed, upon motion by Mr. Kendall, seconded by Ms. Taylor, Ms. Worley adjourned the Governing Board adjourned at 10:53 AM.

Respectfully Submitted,

Marlene Glennon