

PAL Library Cooperative

Minutes of the Governing Board Meeting held on Monday, August 22, 2022.

The meeting was held at the Alachua County Library System HQ; Gainesville, Florida.

The meeting was called to order at 10:05 AM by Ms. Kim Worley, Chairperson. She established that a quorum was present. Members attending were Ms. Linda Jackson and Ms. Kim Worley, Alachua County; Mr. David Kendall, Levy County; and Ms. Nancy Taylor, Putnam County. Members not attending were: Ms. Niurka Klemencic, Levy County and Ms. Rosemary Anderson, Putnam County.

Also attending were: Ms. Marlene Glennon, PAL Administrator; Ms. Shaney Livingston, Alachua County Library System Director; Ms. Mischa Johns (in place of Ms. Stella Brown, Putnam County Library System Director); and Ms. Darlene Slattery, Levy County Library System Director.

Members of the public attending were: Mr. Bob Swain, Alachua County Attorney; Mr. Willard Peeples, Ms. Juantanisha Morant, and Ms. Joyce West, Alachua County Library District.

Ms. Jackson made a motion to approve the agenda, and was seconded by Mr. Kendall. All were in agreement.

Ms. Taylor made a motion to approve the edited minutes as presented, and was seconded by Mr. Kendall. All were in agreement.

Mr. Kendall presented the treasurer's report for PAL's State Aid for May through July 2022. He asked if the three county directors are aware of and have a plan to spend their remaining funds before the end of the fiscal year. They confirmed this. Ms. Glennon will provide them additional budget snapshots through the end of the fiscal year. He said the bank balances and QuickBooks reconciliation reports that Ms. Glennon has compiled are all in order and accurate. Upon motion by Ms. Taylor, seconded by Ms. Jackson, all approved these reports.

The board reviewed Ms. Glennon's Administrator's Report. No action needed.

New Business:

---Mr. Bob Swain from the Alachua County Attorney's office made a presentation regarding the Sunshine Law. For example, he reminded us that all meetings need to be publicly noticed and the minutes need to be recorded and posted publicly soon after. No two board members can privately discuss any decision that is going before a board. No action needed.

---Documents for PAL's annual State Aid to Libraries operating grant application for FY 2023. Ms. Taylor made a motion to approve the Annual Plan of Service, the Certification of Hours, and the Grant Agreement. It was seconded by Mr. Kendall. All were in agreement.

---The estimated State Aid to Libraries grant awards for FY 2023 for PAL and the three county libraries was presented. No action needed.

---Ms. Glennon presented PAL's Fiscal Year 2023 State Aid Budget. Mr. Kendall made a motion to approve the agenda, and Ms. Taylor seconded it. All were in agreement.

There being no other new business, the Governing Board concluded the rest of its business as follows:

Heard comments from Governing Board members.

Heard comments from the Library Directors and their county library employees.

Asked for comments from citizens of which there were none.

Announced that the next meeting of the Governing Board will be held on Monday, November 14, 2022, at 10:00 am, at Bronson Public Library in Levy County.

With its business being completed, upon motion by Ms. Taylor, seconded by Ms. Jackson, the Governing Board adjourned at 10:51 AM.

Respectfully Submitted,

Marlene Glennon